

Application for student project funding

According to § 3, §5 and § 8 of the project regulations of the student body of BTU Cottbus - Senftenberg in the version of 21.07.2015.

CAMPUS	
<input type="checkbox"/> Central Campus Cottbus / Campus Sachsendorf <input type="checkbox"/> Campus Senftenberg	

INTERNAL – Please don't fill out!	<i>application no.</i>	
	<i>date of resolution</i>	
	<i>resolution no.</i>	
	<i>positiv / negativ</i>	
	<i>signature</i>	

ATTACHMENTS – which are added	
<input type="checkbox"/> current study certificate of the BTU Cottbus-Senftenberg	

SUMMARY	
<i>applicant:</i>	<i>application amount (in €):</i>
<i>project title:</i>	<i>in % of the cost:</i>
<i>start date of the project:</i>	
<i>end date of the project:</i>	

PROJECT DESCRIPTION (incl. motivation and goals)	

SIGNATURES		The applicant is obligated to submit the billing documents immediately after completion of the project for this project application.
<i>place, date</i>	<i>name</i>	<i>signature</i>

APPLICANT			
<i>applicant</i>		<i>treasurer</i>	
<i>street name, No.</i>		<i>street name, No.</i>	
<i>postcode, city</i>		<i>postcode, city</i>	
<i>phone</i>		<i>phone</i>	
<i>email</i>		<i>email</i>	
<i>website</i>			

ACCOUNT DATA			
<i>name of beneficiary</i>			
<i>IBAN</i>			
<i>BIC</i>			
<i>credit institution</i>			

FUNDING – PART 1		Amount in Euro	
<i>earnings</i>		<i>expenses</i>	
1010 – Capital		2010 – Stage / Technics	
1020 – Sale (drinks etc.)		2020 – Fees / honoraria	
1030 – Entry		2030 – Advertisement / PR	
1040 – Student boards		2040 – Purchase (drinks etc.)	
1050 – Sponsors		2050 – Materials (decoration etc.)	
1060 – Donation		2060 – Civil Liability for organiser	
1070 – Support association		2070 – Gema-fees	
1080 – Student services		2080 – Cleaning	
1090 – Other earnings		2090 – Entry / Security	
		2100 – Travel costs / overnight stay	
		2110 – Other expenses	
<i>1000 – total earnings</i>		<i>2000 – total expenses</i>	
Difference [expenses – earnings] = € This difference corresponds % of the total cost.			
Hints: Excerpt from the project regulations of 21.07.2015, §3 Abs. 4: The funding can be used as a maximum for cost recovery, a failure financing is not possible. Excerpt from the Financial Regulations of 19.07.2016, §28 Abs. 3: [Projects] exceeding the amount of EUR 500.00 are to be applied for in written form at the latest four weeks before the start of the project.			

FUNDING – PART 2	<i>Explanations to the financial plan:</i>
<i>Need and purpose of the funding:</i>	

KEY POINTS OF THE PROJECT	
<input type="checkbox"/> Perceiving the interests of students <input type="checkbox"/> Promoting the political education of students <input type="checkbox"/> Promoting the intellectual interests of students <input type="checkbox"/> Promoting the cultural interests of students <input type="checkbox"/> Promoting the athletic interests of the students <input type="checkbox"/> Promoting the environmental interests of students	<input type="checkbox"/> Supporting the social interests of students <input type="checkbox"/> Supporting the interests of foreign students <input type="checkbox"/> Supporting the work of student body members <input type="checkbox"/> Fostering of transregional and international relations <input type="checkbox"/> Maintain relations between student representatives and the university administration <input type="checkbox"/> other (please elaborate!):

COMMENTS / NOTES	<i>Additional information / explanations / comments:</i>