



StuPa

Brandenburgische
Technische Universität
Cottbus - Senftenberg

Call for Presentations from the Student Council of the BTU Cottbus- Senftenberg

For the 2025/26 term

Submitted by:

Presidium

Compiled by:

Student Parliament

Version dated:

Wednesday, May 20, 2026

Announcement of the 2025/2026 Student Council Election

From May 21, 2026, the Student Council of BTU Cottbus-Senftenberg will be accepting applications for the 2025/26 term. Vacancies in three departments are hereby announced.

Departments	Positions
Department of Diversity and Social Affairs	one
Department of University Policy	one
Department of Public Relations and Communications	two

BTU students have until Friday, June 12, 2026, to apply online for positions in the departments. The application form can be found at <http://www.stura-btu.de/>. Applicants may apply for only one position in a department. Please send the completed and signed application form to office@stura-cottbus.de or praesidium@stupa-cottbus.de. Written applications must be received by 1 p.m. on Wednesday, June 12, 2026. The application must include the following:

1. The student's first and last name
2. The student's degree program
3. Student's address
4. The student's date of birth
5. The student's phone number and/or email address
6. Student's signature

Members of the Student Council will receive an expense allowance for their work.

On Monday, June 15, 2026, the candidacies will be announced to the university community.

The election will take place during the Student Parliament session beginning Tuesday, June 30, 2026, at 6:30 p.m. All parliamentarians who are members of the Parliament at the start of the session are eligible to vote. Objections to the voter list may be raised during the determination of the quorum at the Parliament session. The result will be determined during the session.

The election will be conducted on the basis of individual voting; the result will be determined after each round of voting and published in the minutes of the session. The election is governed by the Student Body Election Regulations in the version dated July 13, 2021, available at <http://www.stura-btu.de/downloads/satzungen-und-ordnungen/>

The Student Parliament aims to increase the proportion of students from Senftenberg on the Student Council and therefore expressly requests applications from suitably qualified students.

Cottbus, May 20, 2026

Presidium of the Student Parliament of BTU Cottbus-Senftenberg

Department Profile: Diversity and Social Affairs (one position)

The Diversity and Social Affairs Department represents the social interests of students at all levels. The department assists students in their dealings with the Student Services Organization and government agencies and advises students on social issues. **Candidates must be fluent in German and English. Knowledge of additional languages is desirable.**

In accordance with § 19(3) of the Statute of the Student Body in the version dated June 27, 2013, the department must inform the assigned departmental committee monthly about its activities. Regular attendance at Student Council meetings is expected.

The department's responsibilities, key areas of focus, and projects include, among others

- Point of contact for social and financial concerns (supporting social projects, welcome grants for student parents, etc.)
- Point of contact and support for student parents
- Work on the Social Regulations in collaboration with the StuPa
- Administration of the social fund, as well as announcing, accepting, and processing related applications
- Revision and maintenance of the Social Regulations
- Processing hardship applications
- Taking action against discrimination and promoting equality (including through collaboration with the Equality Council and its members)
- Collaboration with committees and organizations (e.g., Studierendenwerk and Opferperspektive e.V.) to improve student life
- Facilitating and, if necessary, supporting legal counseling
- Networking students through initiatives such as a buddy program
- Participation in the Senate Commission for University Culture and the University Community as well as the Commission for Conflict Prevention
- Cross-departmental support

- Participation in the planning and implementation of the StuRa summer festival

We Are Looking For

Committed, team-oriented students with an interest in social politics who are familiar with the basics of office communication, are fluent in spoken and written German and English, and enjoy challenging, independent work. Furthermore, the future member of the department should be culturally open-minded. Due to the often difficult situations they will face, this position requires particular empathy, friendliness, and good judgment of character.

Candidates should convincingly demonstrate their motivation for applying and their potential plans after the election during an introductory session in the Student Parliament or in another setting

Department Profile: University Policy (one position)

The University Policy Department represents students' interests at the state level and, where appropriate, at the federal and university levels. This requires regular contact with university administration and the Ministry of Science, Research, and Culture (MWFK). Active participation in the Brandenburg Student Representation (BRANDSTUVE) is also encouraged. The member of the department serves as the point of contact for all issues related to university politics. Due to the thematic overlap, close coordination with the Office for Committee Support, the Student Parliament, and the Student Vice Presidency is essential.

In accordance with § 19(3) of the Statute of the Student Body in the version dated June 27, 2013, the department must inform the assigned departmental committee monthly about its activities. Regular participation in Student Council meetings is expected.

The department's tasks, key topics, and projects include, among others

- Evaluation of teaching and the legal landscape at the state level
- Familiarization with the statutes and regulations of the Student Body of BTU Cottbus-Senftenberg
- Close cooperation with the Student Parliament
- Contact and exchange with higher education policy organizations and groups
- Cross-university networking (including through BRANDSTUVE) and sharing information with student bodies
- Networking with university administration, the Senate, local decision-making bodies, and the Ministry of Science, Research, and Culture (MWFK) in collaboration with the presidium of the Student Parliament
- Planning and implementing initiatives to strengthen political engagement among the BTU student body
- Active advocacy for student-relevant political issues (e.g., student housing, BAföG) in consultation with student bodies and affected stakeholders
- Collaboration with the Finance and Environment and Mobility departments in negotiations regarding the semester ticket (in consultation with BRANDSTUVE)
- Cross-departmental support

- Participation in the planning and implementation of the StuRa summer festival

We are looking for

Committed, team-oriented, interested students who are familiar with the basics of office communication and enjoy challenging, independent work. Basic knowledge of the structure of academic and student self-governance is expected, as well as of the Brandenburg higher education landscape. A willingness to travel (within Brandenburg) is an advantage. In addition to a general interest in politics and

engagement with state politics, a strong presence is required for this mediating role. The advisor should be open to the ideas of the student body. **Good German language skills as well as good English skills are desired.**

Candidates should convincingly demonstrate their motivation for applying and their potential plans after the election during an introductory session in the Student Parliament or in another setting.

Public Relations and Communication Department (two positions)

The Public Relations and Communication Department ensures transparency in both student and academic self-governance. Its responsibilities include the external presentation of the work of the Student Council and the Student Parliament through the coordination and implementation of informational and promotional activities. In addition to maintaining the StuRa/StuPa website, this includes representing student self-governance in various media.

In accordance with § 19(3) of the Student Body Bylaws in the version dated June 27, 2013, the department must inform the assigned departmental committee on a monthly basis about activities carried out.

The department's tasks, key areas of focus, and projects include, among others

- Developing creative ideas for the external presentation of student self-government
- Communicating the work of the Student Council / Student Parliament to the student body (including promotion via the website, newsletter, Facebook, and Instagram)
- Maintaining the cafeteria information screen and the website (including uploading meeting minutes and schedules) as well as managing social media accounts
- Supporting other departments in the creation of flyers and other promotional materials
- Making information accessible to international students
- Providing information about the activities of student and academic self-government
- Collaborating with the Student Parliament and Student Council to develop strategies for increasing voter turnout among the student body
- Collaborating with other city and university media outlets
- Supporting student associations in their public relations work in cooperation with the Office of International Affairs
- Cross-departmental support
- Participation in the planning and implementation of the StuRa summer festival

We are looking for

Committed, creative, team-oriented, and interested students who are familiar with the basics of office communication and enjoy challenging, independent work. An outgoing personality and experience with organizing meetings are helpful for fulfilling communication tasks. Due to the increased amount of writing and promotional work in German and English, we are looking for students who have a very high level of proficiency in spoken and written German and at least a good command of English. Knowledge of common graphic design or image editing programs, such as Photoshop and InDesign, is highly welcome. We require a confident demeanor and a passion for conveying verbal and visual content. Initial experience in public relations would be desirable.

Candidates should be able to convincingly articulate their motivation for applying during their interview.